**Kickstart Mentoring Scheme 2024-25 Mentee Code of Conduct**

This code of conduct applies to all current LSE students who are accepted as Mentees to the Kickstart Mentoring Scheme in 2024-5. When students apply to the Scheme, they agree to abide by this code, and acting outside of it could result in removal from the Scheme.

As a Mentee, you agree to adhere to the following criteria whilst participating in the 2024/5 Kickstart Mentoring Scheme:

* To participate in the Scheme from January- July 2025.
* To read the Mentee Pack, sent to you with your matching information, in advance of making contact with your Mentor.
* To contact your Mentor within two weeks of receiving your matching information.
* To be in contact with your Mentor at least once a month.
* To complete feedback surveys at the beginning, middle and end of the Scheme.
* To abide by LSE’s [Ethics Code](https://info.lse.ac.uk/Staff/Divisions/Secretarys-Division/Ethics/Ethics-Code).
* To conduct yourself in a reasonable and responsible manner of mutual respect and understanding at all times.
* To conduct yourself in a manner that shall not offend others and not use foul and abusive language, either orally, in writing, or by expression.
* To treat all Scheme participants and staff with dignity and respect.
* To ensure that all communications with your Mentor are appropriate and do not breach any LSE or LSESU procedures.
* To comply with the complaints procedure for either the Students’ Union or LSE’s Alumni Engagement Team if necessary.
* To contact su.kickstart@lse.ac.uk or use the reporting forms found on the Kickstart Mentoring Scheme webpage if you have any issues or complaints, or experience a breach of this code of conduct.
* To not engage in any behaviour which is deemed an act of discrimination, bullying or harassment.
* To not act in any way that could foreseeably cause harm to yourself or anyone else.

If you have any questions about this code of conduct, please contact su.kickstart@lse.ac.uk.